

Scrutiny Committee – 15th January 2009

13. Scrutiny Work Programme 2008/09

Meeting Date	Agenda Item	Issue for Main Scrutiny Committee only (no Commission involved)	Performance Management	Budget	Other	Issue for Scoring and possible establishing an Overview Commission	Commission Progress report	Final Commission report	Background /Description	Corporate Aim	Lead Officer (Lead Member)
15 th January 2009	Capital Programme			4					To outline the resources available for and to agree the new schemes to be included in revised Capital Programme.	To provide well-managed, cost effective services valued by our customers	Donna Parham, Head of Finance Councillor Robin Munday, Finance and Support Services
15 th January 2009	Medium Term Financial Plan			4						To provide well-managed, cost effective services valued by our customers	Donna Parham, Head of Finance Councillor Robin Munday, Finance and Support Services

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15 th January 2009	Final report on the review of the role of the Chairman and the wider role descriptions for all elected members							4	This commission was established to look at the role of the Council Chairman, the resources available to support this role and the future of the role. The Commission also looked at the role descriptions of all elected members to ensure they accurately reflected the roles and responsibilities of elected members.	To provide well-managed, cost effective services valued by our customers	Lyn Lockyer, Member Support Officer

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15 th January 2009	Quarterly Performance Monitoring Report – Quarter 2, 2008-09		4						Scrutiny has an important role to play in managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager (Leader of the Council)

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15 th January 2009	Pioneer Somerset	4							Prior to consideration by Full Council on 19 th February the progress made to date on the development of the Pioneer Somerset Programme will be submitted to the January meeting of the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers.	Phil Dolan, Chief Executive Leader of the Council
12 th February 209	Strategic Improvement and Development Plan	4								Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager

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12 th February 2009	Budget Reports	4							Prior to consideration by District Executive and Full Council, the relevant budget setting reports will be submitted to the February meeting of the Scrutiny Committee.	To provide well-managed, cost effective services valued by our customers.	Donna Parham, Head of Finance Councillor Robin Munday, Finance and Support Services
12 th February 2009	Travel Plan	4									Nigel Collins Transport Strategy Officer
12 th February 2009	Report writing	4							This report has come to the Scrutiny Committee at the request of the Scrutiny Committee members.		Emily McGuinness, Acting Democratic Services Manager and Scrutiny Manager

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12 th March 2009	The role of the SSVCA and in particular it's role in ensuring the work of the voluntary sector is co-ordinated	4							This report has come to the Scrutiny Committee at the request of the Scrutiny Committee members.		Alice Knight, Voluntary Sector Development Officer Cllr Ric Pallister
12 th March 2009	A review on the procedure of the Disposal of Assets	4							This report has come to the Scrutiny Committee at the request of Scrutiny Committee members.		
9 th April 2009	Annual Audit Management Letter	4							The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Well managed, cost effective services, valued by our customers.	Donna Parham – Head of Finance

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9 th April 2009	S106 Agreements										
9 th April 2009	Quarter 3 Corporate Performance Report		4						Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager Leader of the Council

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July 2009	Quarter 4 Corporate Performance Report		4						Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager Leader of the Council

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September 2009	Impact and progress of Equalities Strategy	4							An annual update report on this important policy area has been requested by the Scrutiny Committee.	Ensure safe, sustainable and cohesive communities.	Andrew Gillespie, Head of Area Development West Ric Pallister – Portfolio Holder Anne Campbell – Theme Advisor
September 2009	Local Strategic Partnership: South Somerset Together – Annual Review	4							An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator Councillor Paull Robathan – Chair of the LSP

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September 2009	Strategic Improvement and Development Plan	4								Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Projects Manager
Tbc	Update and impact of Procurement Strategy	4							In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers. Increase economic vitality and prosperity.	Gary Russ, Head of ICT and Procurement.
Tbc	Impact and progress of Risk Management Strategy	4							Members will receive an update report on progress of the Risk Management Strategy.	Deliver well managed, cost effective services valued by our customers.	Gary Russ, Head of ICT and Procurement.

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To be confirmed – depending on government guidance	Update on Local Government and Public Involvement in Health Bill – Implications for Scrutiny	4							Members have requested that officers submit a report outlining the most significant elements of the Local Government and Public Involvement in Health Bill, in relation to the Scrutiny Function	Deliver Well managed, cost effective services valued by our customers.	Emily McGuinness, Scrutiny Manager